

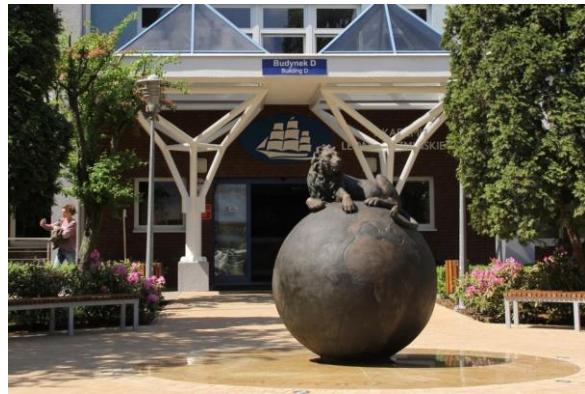


KOZMINSKI UNIVERSITY

KOZMINSKI UNIVERSITY FACT SHEET 2019/2020

Information about the Institution:

University Name	Kozminski University / Akademia Leona Koźmińskiego
Address	57/59 Jagiellonska st., 03-301 Warsaw, Poland
University Erasmus Code	PL WARSZAW21
Website	www.kozminski.edu.pl www.kozminski.edu.pl/en/
Language of instructions	English / Polish



Academic calendar

Academic Year Structure	2 semesters (Fall & Spring) – 15 weeks each semester
Terms/Semesters dates	<p style="text-align: center;">Fall semester</p> <p>30.09.2019 – 20.12.2019 – <u>Classes</u> 11.11.2019 – Polish Independence Day – <u>no classes</u> 23.12.2019 – 01.01.2020 - Christmas break – <u>no classes</u> 02.01.2020 – 27.01.2020 - <u>Classes</u> 28.01.2020 – 07.02.2020 - <u>Exam session</u> 24.02.2020 – 06.03.2020 - <u>Retake exam session</u></p> <p style="text-align: center;">Spring semester</p> <p>17.02.2020 – 07.04.2020 - <u>Classes</u> 08.04.2020 – 14.04.2020 - Easter break – <u>no classes</u> 15.04.2020 – 12.06.2020 - <u>Classes</u> 01.05.2020 – Labor Day – <u>no classes</u> 15.06.2020 – 26.06.2020 - <u>Exam session</u> 01.09.2020 – 11.09.2020 - <u>Retake exam session</u></p>



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APPLICATION PROCEDURE:

Nominations – deadlines for the <u>Universities</u>	For the Fall semester & Academic year – 1st of May For the Spring semester – 1st of December
Documents submission – deadlines for <u>Students</u>	For the Fall semester & Academic year – 30th of May For the Spring semester – 1st of January
Language requirements	<u>B2 level of English</u> Accepted Certificates: <u>FCE, IELTS, TOEFL</u> * Unless English is a native language of instruction at the home University (in such cases, the <u>confirmation</u> concerning language of instruction is <u>required</u>)



Contact details – INCOMING STUDENTS COORDINATORS (International Relations Office – iro@kozminski.edu.pl):

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Course information Syllabus	Available in course catalogue upon using login and password: https://ikozminski.edu.pl/ login: bwz password: BWZ12#
Course selection Procedure Registration	<ul style="list-style-type: none"> ➤ Students select by themselves their preferred courses in Kozminski Virtual University. ➤ Access to the platform will be given 2 weeks before the semester starts. ➤ Undergraduate and graduate students may choose courses from Bachelor and/or Master programs. ➤ Law students may choose courses from Business studies as well from both levels.
Signing the Learning Agreement	Fall semester – second half of October Spring semester – first half of March
Course load per semester	30 ECTS credits per semester Exchange students are <u>requested not to take more than 35 ECTS</u>
Language of instruction	English/Polish
Orientation Week	Fall semester – 24.09.2019 – 29.09.2019 Spring semester – 11.02.2020 – 16.02.2020



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Approximate expenses /month/ Student	Accommodation: 250-450 Euro/per room Food: 150-200 Euro Public Transport: 13 Euro (student 1-month pass) Other expenses: 50- 100 Euro
Visa	Depending on a country: please check on http://www.msz.gov.pl/en/travel_to_poland/visa/ In case a student possesses a residence permit of an EU country, the Polish national visa is still required as the limit of 90 days (which residence permit gives) will be expired during the period of exchange (over 150 days in total in Poland).
Insurance	EU-citizens- European Health Insurance Card is required. Non EU-citizens appropriate health and accident insurance with minimum coverage 30.000 EUR.
Accommodation	Off the Campus
Recommended companies (Real Estate Agencies and platforms)	Easy Renting - www.easyrenting.pl Pepe Housing - https://kozminski.pepebooking.com/ * platform dedicated for KU Exchange students; special discount – for details contact coordinator – Aleksandra Ryniewicz Home Brocker – rent@homebrocker.pl Uniplaces Community Hostel Hoog Nieruchomosci – www.hoog.com.pl StudentLiving - https://www.kozminski.edu.pl/fileadmin/wspolne_elementy/Jednostki/Biuro_Wsp%C3%B3wpracy_Mi%C4%99dzynarodowej/Studenti/Studentliving_brochure.pdf P&O Apartments – www.pandoapartments.com.pl University Village - michal@piwowar.pl
Recommended arrival dates	Fall semester: last week - 10 days of September Spring semester: second week of February
Arrival information	Pick-up assistance: yes, by previously appointed person (Buddy program managed by ESN Kozminski). The application for buddy program is required.



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KU GRADING SYSTEM

Definition	KU grade	ECTS grade	%
Excellent: outstanding performance with minor errors	5,0	A	100-92
Very good: above average standard but with some errors	4,5	B	91-84
Good: generally sound works with number of notable errors	4,0	C	83-76
Satisfactory plus: fair, but with number significant shortcomings	3,5	D	75-68
Sufficient: performance meets minimum criteria	3,0	E	67-60
Fail: considerable further work is required	2	F	59-lower
Passed: not used in the computation of GPA	Zal.	Ungraded	-

http://www.kozminski.edu.pl/uploads/import/Kozminski/files/english_website/important_documents/study_regulations.doc

INTERNATIONAL RELATIONS OFFICE CONTACT DETAILS



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KOZMINSKI INTERNATIONAL BUSINESS SCHOOL

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